

# FINDING AND UNDERSTANDING OPPORTUNITIES

# A Free Preview of Module 4



This is your sneak peek into Module 4: Finding and understanding opportunities. In this module you'll learn how to locate real government bids, decode official documents like RFPs and IFBs, and confidently navigate the pre-award process.

#### WHERE ARE GOVERNMENT OPPORTUNITIES?



Every day, thousands of public contracts are posted across federal, state, and local agencies. Whether it's a school district needing IT support or a city looking for construction services, there are real opportunities waiting to be claimed. Learn how to:

- Use bid portals like SAM.gov, TXSmartBuy, and city procurement sites
- Set up alerts so new bids come straight to your inbox
- Understand the difference between local, state, and federal postings

# WHAT ARE RFPS, IFBS, AND RFQS?

You'll encounter several types of solicitations:



- RFP (Request for Proposal): Evaluated on technical approach, price, and value
- IFB (Invitation for Bid): Price-driven with strict requirements
- RFQ (Request for Qualifications): Focused on experience and expertise

We'll show you how to read these documents to spot scope, deadlines, and dealbreakers.

## DON'T MISS THE PRE-BID PHASE

Before proposals are due, agencies offer pre-bid meetings and Q&A periods. These steps are critical to:



- Get insider information
- Avoid disqualification from misunderstanding requirements



## What You'll Learn in the Full Module



- How to find active solicitations across all levels of government
- How to read and interpret key documents (RFPs, IFBs, specs, forms)
- How to manage deadlines and submission requirements
- The purpose of pre-bid meetings and Q&A periods How to find past award data and price competitively

## **Key Takeaways**

- ✓ Government opportunities are everywhere—if you know where to look
- $\checkmark$  Understanding solicitation types = stronger, more compliant proposals
- ✓ Pre-bid meetings and Q&A can be game-changers

## Ready to Learn More?

This is just the beginning. The full module includes hands-on walkthroughs, templates, and real examples.



Scan the QR Code or visit www.publicfundsacademy.org to enroll.